



Indian Ports Association

File No: GAD/Admin/978/IPAEMPLOYEEEMACP/2025

Date: 28.08.2026

Vacancy Circular

Sub: Filling up the vacancy through Promotion for all regular Class I & II Officers of IPA

The Indian Ports Association (IPA) invites applications from all regular Class-I & II Officers of IPA appointed before 15.08.2026 for filling up the following posts through promotion, in accordance with the Indian Ports Association Employees (Recruitment, Seniority and Promotion) Regulations, 2026, particularly Schedule-B: Promotion Criteria for Existing Employees: -

S. No.	Name of the Post	Scale of Pay (Rs.)	Essential Education Qualification	Eligibility & Experience Criteria for Promotion of IPA Employees appointed before 15.08.2026
1.	Deputy General Manager	80,000-2,20,000	A degree from a recognized University	IPA Employees holding the post in Pay Scale (60,000-1,80,000) having at least 03 years of regular service in the said pay scale; failing which IPA Employees holding the post of in Pay Scale (60,000-1,80,000) having at least 02 years of regular service in the said pay scale and a combined regular service of 08 years in the pay scales of (60,000-1,80,000) and (50,000-1,60,000).
2.	Senior Manager	60,000-1,80,000	A degree from a recognized University	IPA Employees holding the post in Pay Scale (50,000-1,60,000) having at least 05 years of regular service in the said pay scale; failing which IPA Employees holding the post of in Pay Scale (50,000-1,60,000) having at least 02 years of regular service in the said pay scale and a combined regular service of 10 years in the pay scales of (50,000-1,60,000) and (40,000-1,40,000).
3.	Manager	50,000-1,60,000	A degree from a recognized University	IPA Employees holding the post in Pay Scale (40,000-1,40,000) having at least 05 years of regular service in the said pay scale; failing which IPA Employees holding the post in Pay Scale (40,000-1,40,000) having at least 02 years of regular service in the said pay scale and a combined regular service of 10 years in the pay scales of (40,000-1,40,000) and prevailing BWNC pay scale equivalent to (51,500-1,28,400).



The detailed eligibility and experience criteria are enclosed as **Annexure-A**. The crucial date for determining eligibility shall be 15.08.2026. All eligible regular Class-I & II Officers who are desirous of being considered for promotion are required to submit their applications in the prescribed format enclosed as **Annexure-B**.

The duly filled-in and signed application must reach to the Chief Administrative Officer (i/c) on or before 07.09.2026.

All concerned eligible regular Class-I & II officers of IPA are advised to submit their applications within the stipulated time and ensure compliance with the prescribed eligibility criteria and other applicable conditions.

This issues with the approval of the Competent Authority.


(Nagesh Singh)
28-08-2026

Chief Administrative Officer (i/c)

Copy to:

1. Managing Director, IPA
2. Executive Director (General), IPA
3. Executive Director (IT), IPA: - for publication in IPA Website
4. All HODs/All Employees/Guard File



Enclosure: -

1. Annexure A-Schedule B: Promotion Criteria for Existing Employees
2. Annexure B-Prescribed Application Format.

Annexure-B

Application for consideration for appointment by promotion in accordance with the IPA Employees
(Recruitment, Seniority and Promotion) Regulations, 2026

Passport-size
photograph of
the employee

1.	Applying for the Post of	☐ Deputy General Manager ☐ Senior Manager ☐ Manager		
2.	Name of Employee			
3.	Father's Name			
4.	Date of Joining in regular service of IPA			
5.	Employee ID			
6.	Length of Service in the Existing Grade and Earlier Similar Grade(s)	Rs. 40,000-1,40,000	Rs. 50,000-1,60,000	Rs. 60,000-1,80,000
7.	Highest Educational Qualification			
8.	Date of Birth (DD/MM/YYYY)			
9.	Contact No.			
10.	E-Mail ID			

Date:

(Signature of Candidate)

Name:

Designation:



Schedule - B: Promotion Criteria for Existing Employees

Sl. No.	Level of Post	No. of Posts	Class	Scale of Pay (Rs.)	Whether Selection or Non-Selection	Upper Age Limit (in years)	Educational & Other Qualifications Prescribed	Whether Age & Educational Qualification apply for Direct Recruitment / Promotion / Deputation	Period of probation (in years)	Method of recruitment (Direct Recruitment / Promotion / Deputation)	Prescribed Eligibility & Experience Criteria for Direct Recruitment / Promotion / Deputation
1	2	3	4	5	6	7	8	9	10	11	12
1	Deputy General Manager	NA	I	80,000 - 2,20,000	Selection	NA	Essential: A degree from a recognized university	NA	02	Promotion	Eligibility & Experience Criteria for Promotion: For IPA employees appointed before 15.08.2026: IPA Employees holding the post in Pay Scale (60,000-1,80,000) having at least 03 years of regular service in the said pay scale, failing which IPA Employees holding the post of in Pay Scale (60,000-1,80,000) having at least 02 years of regular service in the said pay scale and a combined regular service of 08 years in the pay scales of (60,000-1,80,000) and (50,000-1,60,000)



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1	2	3	4	5	6	7	8	9	10	11	12
2	Senior Manager	NA	I	60,000 - 1,80,000	Selection	NA	Essential: A degree from a recognized university	NA	02	Promotion	Eligibility & Experience Criteria for Promotion: For IPA employees appointed before 15.08.2026: IPA Employees holding the post in Pay Scale (50,000-1,60,000) having at least 05 years of regular service in the said pay scale; failing which IPA Employees holding the post of in Pay Scale (50,000-1,60,000) having at least 02 years of regular service in the said pay scale and a combined regular service of 10 years in the pay scales of (50,000-1,60,000) and (40,000-1,40,000)



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1	2	3	4	5	6	7	8	9	10	11	12
3	Manager	NA	I	50,000 — 1,60,000	Selection	NA	Essential: A degree from a recognized university	NA	02	Promotion	Eligibility & Experience Criteria for Promotion: For IPA employees appointed on or before 15.08.2026: IPA Employees holding the post in Pay Scale (40,000-1,40,000) having at least 05 years of regular service in the said pay scale; failing which IPA Employees holding the post in Pay Scale (40,000-1,40,000) having at least 02 years of regular service in the said pay scale and a combined regular service of 10 years in the pay scales of (40,000-1,40,000) and prevailing BWNC pay scale equivalent to (51,500-1,28,400)

